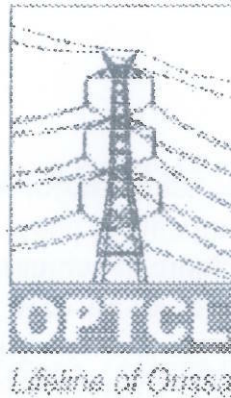


ODISHA POWER TRANSMISSION CORPORATION LIMITED
(A Government of Odisha Undertaking)



E.H.T. (O&M) DIVISION, BALASORE.

TENDER SPECIFICATION FOR

TENDER CALL NOTICE No. - 04/16-17

***" Tile flooring of control room ,veranda & battery room of Grid S/S,
Soro."***

**UNDER
EHT (O&M) DIVISION, BALASORE.**

PRICE- Rs. 2000/- + 5% VAT.



ODISHA POWER TRANSMISSION CORPORATION LTD.
OFFICE OF DY. GENERAL MANAGER EHT (O&M) DIVISION
At/Po : JANUGANJ, via: REMUNA GOLEI, Dist: BALASORE-19
TELE-FAX: 06782-244711, e - mail: ehtm.div.bls@optcl.co.in
CIN: U40102OR2004SGC007553

TENDER SPECIFICATION FOR TENDER CALL NOTICE NO. 04/16-17

Tile flooring of control room ,veranda & battery room of 132/33KV
Grid S/S, Soro under EHT(O&M) Division, Balasore.

5. Cost of Tender Paper : Rs.2000/- + VAT 5% = Rs.2100/-
6. Sale of Tender Paper from : Dt. 20.08.2016 to Dt. 27/08/2016.
(During office Hours)
7. Last date and time of receipt of tender paper : Dt. 30.08.2016 upto 1:00 PM
8. Date and time of opening the tender : Dt. 30.08.2016 at 03:00 PM at E.H.T.(O&M)
Division, Balasore.



ODISHA POWER TRANSMISSION CORPORATION LTD.
OFFICE OF DY. GENERAL MANAGER EHT (O&M) DIVISION
At/Po : JANUGANJ, via: REMUNA GOLEI, Dist: BALASORE-19
TELE-FAX: 06782-244711, e - mail; ehmt.div.bls@optcl.co.in
CIN: U40102OR2004SGC007553

TENDER CALL NOTICE- 04/16-17

Sealed Tenders in prescribed proforma in duplicate are invited from Civil contract license 'C' or 'D' class for execution of the following works.

SL NO.	Work & materials	Unit	Quantity	Cost of tender paper (non refundable)	Estimated Cost	EMD	Date of completion of work .
1	Supply of all labour and T & P for dismantling of vinyl flooring of existing control room in all respects as per direction of Engineer -in-charge.	Sq. meter.	156.76	Rs. 2000/- + 5% VAT= Rs.2100/-	Rs. 2,15,705/- (Including Service tax)	Rs 2200.00 (Two Thousand Two Hundred only)	90 days from the date of issue of work order.
2	Providing for supply ,fitting and fixing vitrified tile in floors of size 600mmx600mm of approved make and of approved make and of approved quality and shade with application of polymer modified cement based water resistant adhesive bed of required thickness of 10mm and filling joints with epoxy grout of approved quality including cost conveyance taxes of all materials and cost conveyance of all labour with T & P etc. complete in all floors of the control room in all respects as per direction of Engineer in-charge.	Sq.mtr	202.47				
	Service tax 15% on 70% of total.						

The Tender documents can be made available in the office of undersigned on written request and payment of required dues by **cash/ pay order/ Bank Draft** in favor of , EHT(O&M), Division, OPTCL, Balasore payable at Balasore. Additional amount of Rs 100/- (Rupees one hundred) only may be paid for postal delivery of Tender documents. The undersigned shall not be held responsible for any postal delay.

The Tender bids must be accompanied with **EMD Rs 2200.00(Rupees Two Thousand Two Hundred) in shape of DD/ pay order/ Bankers cheque in favor of EHT(O&M) Division, OPTCL, Balasore payable at Balasore** and **clear attested** photo copies of (i) **PAN card** of the tenderer (ii) **VAT clearance** certificate of the firm(iii)Valid Civil Contractor License for construction(iv) Valid service tax registration certificate(v) Labour license.

1.Cost of Tender Paper : Rs2000/- + VAT 5% = Rs 2100/-
2.Sale of Tender Paper from : Dt. 20.08.2016 to Dt. 27/08/2016.

(During office Hours)
3.Last date and time of receipt of tender paper Dt. 30.08.2016 upto 1:00 PM
4.Date and time of opening the tender :Dt. 30.08.2016 at 03:00 PM at E.H.T,(O&M) Division, Balasore.

The Tender bids will be opened on Dt. 30.08.2016 at 03.00 PM in presence of Tenderers or their representative (one person only with original authorization letter). Incomplete Tenders and Tenders without EMD shall be rejected. Besides these, the undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.


Deputy General Manager(Elect)
EHT(O&M) Division, Balasore.

SECTION-I

INSTRUCTION TO THE BIDDERS (CHECK LIST)

1. The Bidders must read in detail the "Instruction to the Bidder" & "General terms and conditions" before filling the Tender Documents.
2. **EXPERIENCE**
The Tenderers should be registered Civil contractor having civil contract license 'C' or 'D' class having VAT registration certificate, PAN Card ,valid service tax registration certificate ,labour license & up to date valid VAT clearance certificate and valid contract license for construction. The bidders may submit the copy of past experience if any regarding construction of similar work to GRIDCO/ OPTCL or any other state or central PSUs.
3. **TENDERS: -**
 - (a) Bidders must submit the tenders in duplicate with original signature.
 - (b) Tender must be submitted in Sealed envelopes superscribed as " Tender Call Notice No.- 04/ 16-17 Tile flooring of control room ,veranda & battery room of Grid S/S, Soro under EHT(O&M) Division, Balasore, Date of opening- 30/08/2016 " and addressed to Deputy General Manager,EHT(O&M) Division, Balasore.
 - (c) Inside the above mentioned envelope there should be duly signed and filled Tender Specification Booklet . The bid will be open at 03:00 PM on the same day.
 - (d) Tender shall be submitted either in person or by Registered Post with A.D. Any other means of delivery shall not be accepted. Detailed postal address with PIN No., Phone/ FAX must be mentioned on the tender bid. Tenders received after due date due to postal delay or any other reason will not be considered.
 - (e) Conditional offers will not be considered.
4. **EARNEST MONEY DEPOSIT (EMD):-**
Tenders not accompanied with E.M.D. of Rs 2200.00(Rupees Two Thousand Two Hundred only) shall be rejected. No further query shall be entertained in such case. EMD of successful Tenderers will not be adjusted towards security deposit. The E.M.D.of all unsuccessful Tenderers shall be refunded on written request after finalization of award of contract. Any exemption of EMD will be submitted with proper document.
5. **FORFEITURE OF E.M.D:-**
 - (i) In the event the successful tenderer fails to accept the order or start the work within the stipulated period, the E.M.D. so deposited shall be forfeited.
 - (ii) Any deviation from terms and conditions may amount to forfeiture of EMD without any notice.
6. **INFORMATION ON COMPETITORS:**
Bidders have right to know information on competitors only at the time of opening of the bids of Competitors. No further information on competitors shall be provided at any other point/ Stage and before finalization of the tender without prejudice to Right to Information act.
7. **AUTHORISED REPRESENTATIVES: -**
Bidders themselves or one authorized representative (possessing authorization letter in original) for each bidder shall be allowed to attend opening event of the tenders.
8. **OPENING OF TENDERS:**
Copy of PAN card/ TIN/ VAT Registration No.,Contract license for construction ,valid service tax

registration certificate, labour license & VAT clearance certificate should be enclosed with the Tender.

10. The purchaser may alter the quantities of materials at the time of placing orders. Orders may also be split up among more than one tenderer for any particular item if necessary. Only those who have purchased the Tender specification from this office can submit their Tender. Tenders submitted by other will be rejected.

The purchaser reserves the right to reject the lowest or any other Tender or all tenders without assigning any reason what so ever.

10. Tender should be prepared clearly and without any overwriting and corrections. Erasures and other changes shall bear the dated initial of the person signing the Tender.
11. In the event of discrepancy or arithmetical error in the schedule of price, the decision of the purchaser shall be final and binding on the tenderer.
12. For evaluation, the price mentioned in words shall be taken if there is any difference in figure and words in the price bid.
13. The tenders shall be outright rejected if they do not comply with the following requirements.
 - i) Tenderers should have purchased the relevant specification from the office of the Deputy General Manager, E.H.T.(O&M) Division, Balasore and indicate the money receipt No. and date of this office.
 - j) Tenders shall be submitted in person or by Registered post with A.D. which should be received before the opening of Tender as specified in the Tender call notice.
 - k) Tenders shall not be submitted telegraphically or by FAX.
 - l) Tenders shall be accompanied with prescribed Earnest Money Deposit.
 - m) Tender shall be kept valid for a minimum of 180 days from the date of opening of the Tender.
 - n) Tenders shall be accompanied with attested legible photo copy of PAN card, valid service tax registration certificate, Labour license, valid VAT registration certificate/ VAT clearance certificate, Civil contractor license issued by Govt. Of Odisha which must be valid on the date of opening of the Tender.
 - o) The Tender shall not be conditional.
 - p) Violation of conditions set forth and provided in Section-I & Section-II of the Tender specification may also be rejected.

SECTION-II

GENERAL TERMS AND CONDITIONS

1. **PRICE: -**
 - (a) The price quoted should be firm, F.O.R. destination inclusive of freight, Insurance, Packing, Forwarding charges inclusive discount if any.
 - (c) Taxes, if any shall be mentioned extra.
2. **VALIDITY: -**

The offer should be valid for at least a period of 180 (one hundred eighty) days from the date of opening of the tender .
3. **TERMS OF PAYMENT: -**

100 % Payment with taxes etc. shall be made after successful completion of work in all respect subject to inspection, detail verification by the verifying officer & submission of security deposit.
4. **EXECUTION PERIOD:-**

The work shall be carried-out & completed within 90 days from the date of issue of work order. The Authority however reserves the right to schedule the work programme
5. **PENALTY FOR DELAY IN COMPLETION OF WORK:**

If the contractor fails to complete the work within the scheduled period as stipulated in the work order, the authority shall recover penalty from the contractors bill an amount @1/2% of the uncompleted work for each calendar week of delay subject to maximum of 5%(Five percent) of the contract value.
7. **EXTENSION OF TIME:** If the work could not be completed due to reasons beyond the control of contractor, he shall without delay give notice to the Authority in writing for an extension of time. The Authority on receipt of such notice may agree to extend the completion period as may be reasonable but without prejudice to the other terms and conditions of the contract.
7. **EARNEST MONEY:-**

Earnest Money Rs 2200.00(Rupees Two Thousand Two Hundred only) shall be accompanied in shape of bank draft/ Pay order in favor of 'EHT (O&M) Division, Balasore'. The Tenders without Earnest Money shall be liable for rejection. No interest shall be paid on EMD. In case of non-compliance/ non response to the correspondence made by this office, the EMD shall be forfeited.
8. **GUARANTEE PERIOD:** The work executed shall be guaranteed for a period of 18(Eighteen) months from the date of completion of work. The guarantee certificate shall be furnished in triplicate to the paying officer for his approval and same will be submitted to the undersigned for the approval. Any defect, if noticed during this period shall be rectified free of cost provided such defects are due to bad workmanship, bad materials & faulty design on written notice from the authority concerned, otherwise the security deposit shall be forfeited.

9. **GUARANTEE:-** The materials covered under this contract should be guaranteed for trouble free and satisfactory performance against any defect in design, materials and workmanship for a Period of at least 12 (TWELVE) months from the date of delivery/completion. Any defect noticed during this period should be rectified / replaced by the firm free of cost provided such defects are due to faulty design, bad workmanship or bad materials used. The replaced materials should also have similar guarantee.
10. **SECURITY DEPOSIT:-** The successful Tenderer whose offer qualifies for acceptance & awarded work order for the execution of the works shall have to deposit security amount equal to 10% (Ten percent) of the contract value in shape of bank draft in favour of EHT(O&M) Division, OPICL, Balasore within 15 days of issue of Work order. In case of non-execution of order the Security Deposit and EMD shall be forfeited. The Security Deposit amount will be refunded after successful completion of the guarantee period. The security deposit shall not carry any interest.
11. **AUTHORITY :-**
Deputy General Manager, EHT(O&M) Division, Balasore.
12. **CONSIGNEE:-**
A.G.M, 132/33KV Grid Sub-station, Soro.
13. **VERIFYING OFFICER:-**
A.G.M, 132/33KV Grid Sub-station, Soro.
14. **PAYING OFFICER:-**
The Deputy General Manager, EHT(O&M) Division, Balasore.
15. **COMPENSATION:-**
The contractor shall be fully responsible for paying compensation, if any, under the workmen Compensation Act on account of workmen deployed by him. OPTCL will no way be responsible for payment of any compensation.
16. **ADDITION & ALTERATION:-** The authority reserves the right to add or to reduce the quantum of materials without assigning any reasons thereof.
17. **RIGHT TO REJECT / ACCEPT ANY TENDER:-** The Authority reserves the right, either to reject or accept any or all the tenders without assigning any reasons thereof.
18. **JURISDICTION OF THE COURT:-** For the purpose of jurisdiction of court in the event of dispute if any shall be deemed to have entered into any court of law at Balasore to which the jurisdiction of Orissa High Court extends and it is hereby expressly agreed that neither party shall be competent to bring a suit in regard to the matter covered by this purchase at any place outside in State of Orissa.
19. **SUBMISSION OF PAN No. , CIVIL CONTRACTOR LICENSE , VALID SERVICE TAX REGISTRATION CERTIFICATE, LABOUR LICENSE & VAT CLEARANCE CERTIFICATE:-** Clear attested Xerox copies of PAN No., Valid Civil Contractor License, valid service tax registration certificate, Labour License & VAT clearance certificate valid on the date of opening of tender should be submitted along with the tender, failing which, the tender will be rejected.

Deputy General Manager(Elect)
EHT(O&M) Division, Balasore.

ANNEXURE- I

DETAILED DATA SHEET TO BE FURNISHED BY THE TENDERERS

15. Name of the Supplier with detailed postal address & Phone No.:
16. Earnest money deposited vide Bank Draft No. and Date/
Cash receipt No. & Date :
17. Agreed to furnish contract Security Deposit : Yes/No
18. Agreed to accept payment terms as per Tender Specification: Yes/No
19. Agreed to adhere completion of work as per the contract: Yes/No
20. Agreed to accept penalty clause as per the tender: Yes/No
21. Attach past experience certificate for the similar jobs in OSEB/GRIDCO /OPTCL or any other PSU: Yes/No
22. Agreed to keep validity of the offer 180 (one eighty) days from the date of tender opening without any variation in tender clause: Yes/No
23. Xerox copy of PAN card furnished : Yes/No
24. Xerox copy of VAI registration certificate furnished : Yes/No
25. Xerox copy of VAI clearance certificate furnished : Yes/No
26. Xerox copy of Service tax registration Certificate: Yes/No.
27. Xerox copy of Labour License: Yes/ No.
28. Date of submission of tender:

Date :

Place:

Signature of the Tenderer with seal

ANNEXURE-II
FORMAT OF TENDER BID WITH SPECIFICATION FOR
TENDER CALL NOTICE No.- 04 / (16-17)

Sl. No	DESCRIPTION OF MATERIALS	MAKE	QTY (Nos)	UNIT RATE	TAXES IF ANY	TOTAL AMOUNT WITH TAX (excluding service tax)
1	Supply of all labour and T & P for dismantling of vinyl flooring of existing control room in all respects as per direction of Engineer -in- charge.	Sq. meter.	156.76			
2	Providing for supply ,fitting and fixing vitrified tile in floors of size 600mmx600mm of approved make and of approved quality and shade with application of polymer modified cement based water resistant adhesive bed of required thickness of 10mm and filling joints with epoxy grout of approved quality including cost conveyance taxes of all materials and cost conveyance of all labour with T & P etc. complete in all floors of the control room in all respects as per direction of Engineer -in- charge.	Sq.mtr	202.47			
TOTAL(A)						
TAX (Service tax 15% on 70% of total (B))						
ALL TOTAL(A+B)						

(Rupees.....)

Detailed Address of Correspondence

SIGNATURE OF TENDERER WITH SEAL